

TransLink Management Group and TransLink Operating Group

2005-08-15 14:00:00.0

The TransLink Management Group and the The TransLink Operating Group shall undertake activities necessary for the efficient and effective operation of the TransLink fare payment system.

This agenda was updated 2005-08-11 17:17:06.0. It is accurate to the best of our knowledge at that time.

For assistance, please contact Mike Lee, mlee@mtc.ca.gov, 510.817.5812

Roll Call

1)

Action: Confirm Quorum

Minutes ? Meeting of June 13, 2005*

2)

Action: Approval

Report of the Chair

The Chair will report on TransLink®-related activities.

3)

Presented by: S. Schroeder, BART

Action: Information

TransLink® Program Director Report***

Mr. Rodda will report on overall project status.

4)

Presented by: S. Rodda, MTC

Action: Information

TransLink® Contractor Report

5) *Mr. Teske will report on the status of the ERG Project Manager position.*

Action: Information

6) **Finance Committee Report*****

Presented by: A. Carey, SFMTA

KPMG Financial Controls Review

- a. *Ms. Carey will summarize MTC's plan to ensure that the deficiencies identified in KPMG's report are remedied prior to implementation of Phase 2.2.*

Action: Information/Action

Enable HCRs to Process Fare Payment Transactions

Ms. Carey will request approval of Change Order 69, Enable HCRs to process fare payment transactions, in an amount not to exceed \$1,076,200, to be funded out of the

- b. *?Phase II Design Changes? line item in the TransLink® Capital Budget. The work will be completed within 630 calendar days of execution of this Change Order. This Change Order will enable HCRs to process payment transactions on San Francisco MTA cable cars and other locations.*

Action: Approval and Refer to TMG

Amendment to Contract with Booz Allen & Hamilton

Ms. Carey will request approval of funding for an amendment to MTC's contract with Booz Allen & Hamilton in an amount not to exceed \$450,000, to be funded out of the TransLink® Capital Budget. This amendment would allow Booz Allen & Hamilton to continue to assist

- c. *the Consortium with TransLink® implementation by performing a variety of tasks including: review of design documents and test procedures, preparation of engineer's estimates, change notice negotiations, change order development, client witnessing, schedule analysis, and other project implementation/management activities.*

Action: Approval and Refer to TMG

Procurement of Mediation Services

Ms. Carey will request approval of funding for procurement of mediation services with

- d. *Rick Warren in the amount of \$18,000, to be funded out of the Contingency line item from the TransLink® Capital Budget.*

Action: Approval

Procurement of Media Converters for BART HCR Network

Ms. Carey will request approval of funding for a purchase order in the amount of \$13,000

- e. *for procurement of Media Converters for the BART HCR Network to be funded out of the Communications Network line item from the TransLink® Capital Budget.*

Action: Approval

7) Design Review and Implementation Committee Report

Ms. Carey will provide a status report on progress achieved toward completing design review and an update of ongoing work on pending Change Orders.

Presented by: A. Carey, SFMTA

Action: Information

Schedule Committee Report***

8) *Mr. LaBonte will review the updated Mandatory Milestones Table and provide a status report on the approved baseline project schedule.*

Presented by: G. LaBonte, BART

Action: Information

9) Public Comment/New Business

10) Adjournment/Next Meeting

Next meeting

2005-09-12 14:00:00.0

BART

300 Lakeside Drive

Oakland, California

If you have any questions about this agenda, please contact MTC Staff, Mike Lee, at (510) 817-5812.

* Attachments sent to committee members, key staff and others as appropriate. Copies will be available at the meeting.

** All items on the agenda are subject to action and/or change by the TOG. Recommended actions are subject to change by the TOG.

*** To be distributed later to committee members, key staff, and others as appropriate. Copies will be available at the meeting.

Public Comment: The public is permitted to comment on any agenda items at TOG meetings, as well as during the public comment period.

Record of Meeting: MTC meetings are tape-recorded. Copies of recordings are available at nominal charge, or recordings may be listened to at MTC offices by appointment.

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